

**Note: Unless indicated otherwise, items that fall on a weekend are due the following Monday.**

**For Faculty Senate and Curriculum Committee meeting dates, see the Faculty Senate web site.**

| Date    | Through | ITEM   |
|---------|---------|--|
| Sep 1   |         | Names of Dept representatives to College Tenure and Promotion Committee (Dept Heads to VPAA)                 |
| Oct 1   |         | Tenure &/or promotion materials submitted by candidates to Dept Tenure & Promotion Committee Chair           |
| Oct 10  |         | Department Heads poll faculty regarding tenure &/or promotion eligible faculty                               |
| Oct 15  |         | Department tenure/promotion poll results & documentation submitted to Campus-Wide Tenure/Promotion Committee |
| Nov 15  |         | Tenure/promotion review and preparation of formal recommendation of College-wide Committee to VPAA           |
| Jan 5   |         | Recommendations for tenure &/or promotion (VPAA to President)  |
| Jan 24  |         | Tenure recommendations denied by President (President to Faculty)  |
| Jan 31  |         | Notification request to reconsider denied tenure recommendation (Applicant to President)                     |
| Jan 31  |         | Notification of decisions for promotions only (President to applicants)                                      |
| Jan/Feb |         | Tenure recommendations (action item) & promotion information presented to Trustees                           |
| Jan/Feb |         | Tenure applicants notified of Trustees action within 20 days after being acted upon                          |
| Feb 8   |         | Notification of reconsideration outcome (President to applicant)   |
| May 1   |         | Notification to probationary faculty of tenure &/or promotion eligibility (Dept Heads to Faculty)            |