



INDIVIDUAL TRAVEL CARD

EMPLOYEE APPLICANT INFORMATION

Please print or type:

First Name	Middle Initial	Last Name
Social Security Number	Date of Birth / /	E-Mail Address
Mesa State College - 1100 North Avenue		
Business Address - Street		
Grand Junction	CO	81501-3122
City	State	Zip
Campus Phone	Department Name	

EMPLOYEE UNDERSTANDING / SIGNATURE

Employee Applicant requests that he/she be issued a U.S. Bank Visa® Corporate Card for Individual business use. U.S. Bank may obtain credit information concerning Employee Applicant for the sole purpose of issuance, renewal and/or replacement of the U.S. Bank Corporate Card. In consideration of this issuance and the use of the U.S. Bank Corporate Card, the Employee Applicant agrees to be bound by the U.S. Bank Corporate Cardholder Agreement accompanying the card, as amended by U.S. Bank from time to time, for all charges incurred by the use of the card or the related account. Creditor is U.S. Bank National Association ND.

Employee Applicant understands that this card is to be used for business charges only and that Employee Applicant is totally responsible and liable for all expenses charged to the card. Employee Applicant understands and acknowledges that payment is due to U.S. Bank upon receipt of the statement. Employee Applicant further understands that if he/she fails to pay U.S. Bank for all undisputed charges his/her card will be permanently canceled.

Employee Applicant Signature/Date

Dean or Dept. Chair Signature/Date

DATE ENTERED:

Send completed application to Purchasing Dept.