

## OFFICE OF ACADEMIC AFFAIRS

Faculty Calendar  
2004-05

Date	Through	ITEM
Jan 3, 2005	Jan 14, 2005	January Term
Jan 4, 2005		Add/Drop Deadline for January Term
Jan 5, 2005		Letter to Faculty regarding recommendation of tenure to President (VPAA to Faculty)
Jan 5, 2005		Recommendations for Tenure/Promotion (VPAA to President)
Jan 6, 2005		Faculty Senate Meeting
Jan 15, 2005		Tenure Recommendations (President to Faculty)
Jan 17, 2005		Full-semester and First Mod spring classes begin
Jan 20, 2005		Faculty Senate Meeting
Jan 23, 2005		Recommendations for 2005-06 Professional Leaves (VPAA to President)
Jan 27, 2005		Independent Study Contracts Spring 2005 (Heads)
Jan 31, 2005		Notification of decisions for Promotions (President to applicants)
Feb 1, 2005		Last day to add/drop for full semester classes
Feb 3, 2005		Faculty Senate Meeting
Feb 4, 2005		Recommendations for Emeritus Status (VPAA to President)
Feb 16, 2005		Tenure and Emeritus recommendations & Promotion information presented to Trustees
Feb 16, 2005	Mar 8, 2005	Tenure and Emeritus applicants notified of Trustees action within 20 days (if acted upon at the Feb Board of Trustees Meeting)
Feb 17, 2005		Faculty Senate Meeting
Feb 21, 2005	Feb. 22, 2005	Winter Break
Mar 1, 2005		Head/Director Evaluation Forms (Academic Affairs distributes to Faculty/Staff)
Mar 3, 2005		Faculty Senate Meeting
Mar 14, 2005	Mar 18, 2005	Spring Break
Mar 15, 2005		Head/Director Evaluation Forms (Faculty/Staff to Academic Affairs)
Mar 15, 2005		Nominations for Distinguished Faculty Awards, with documentation (from Distinguished Faculty Award Committee to Award Decision Committee)
Mar 17, 2005		Faculty Senate Meeting