



TRANSCRIPT REQUEST

Office of the Registrar
1100 North Avenue
Grand Junction, CO 81501-3122
(970) 248-1555 Fax (970) 248-1131
1-800-982-MESA

Request cannot be processed if a student has holds. No Charge except for overnight delivery.

Please print clearly.

Name: _____ Student ID # _____
Last First MI

All Other Name(s) Previously Used _____

Address: _____ Phone #: _____

_____ Birthdate: _____

Last Date Attended: _____

PLEASE CHECK ONE OF THESE PROCESSING OPTIONS:

- Process Immediately
- Hold for Change of Grade (Course Name: _____ Course Ref #: _____)
- Hold for Current Semester Grades
- Hold for Degree Statement

PLEASE CHECK DESIRED DELIVERY OPTION:

- Pick-up at the Registrar's Office by Self (must have a photo ID).
- Pick up at the Registrar's Office by _____ (must have a photo ID).
- Send my official Mesa State College Transcript(s) to:

() _____
Quantity Name

() _____
Quantity Name

P.O. Box or Street Number

P.O. Box or Street Number

City State Zip

City State Zip

Total Number of
Transcripts Ordered

Student's Signature

Date

- Deliver my transcript(s) overnight for a fee of \$13.75 per each delivery address.

Please use the following payment method:

- Check or money order enclosed in the amount of \$ _____
- Bill my credit card for a total of \$ _____ (Sorry, American Express is not accepted.)

Card Number

Expiration Date

Name of Cardholder as printed on card

Signature of Cardholder

----FOR OFFICE USE ONLY----

Received by: _____ Holds Checked: _____ Processed by: _____ Date: _____